

VILLAGE OF POSEN

MINUTES OF A REGULAR MEETING OF THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF POSEN HELD TUESDAY, MARCH 14, 2017 AT 6:30 P.M. IN THE POSEN MUNICIPAL BUILDING

CALL TO ORDER

President Donald W. Schupek called the Regular Meeting to order for Tuesday, March 14th, 2017 at 6:30 P.M. in the Posen Municipal Building, 2440 W. Walter Zimny Drive, Posen, Illinois 60469.

ROLL CALL

Upon the Call of the Roll by Clerk Pro-Tem Cotillo, President Schupek, Trustees Torres, Schnering, and Casillas were present. Absent were Trustees Niemeyer, Klapkowski and Hulseley. We have a quorum Also in attendance were Village Clerk Veronica Grabowski, Village Attorney Peter Murphy, Fire Chief Szewczyk Police Deputy Chief Robert Quirk, Public Works Director of Water Jason Rhein, Accountant Linda Arvia, Treasurer Virginia McGann, Community Center Director Sue Hutchins and Village Engineer Tom Nagle.

PLEDGE OF ALLEGIANCE

President Schupek led the Village Board and attending public in the recitation of the Pledge of Allegiance.

RECORD OF THE PROCEEDINGS

President Schupek called for a motion to approve the Minutes of the Regular Meeting held on Tuesday, February 28th, 2017 as written. Trustee Casillas moved, seconded by Trustee Torres to accept them. President Schupek, Trustee Torres and Casillas accepted the minutes Trustee Schnering passed. Motion carried.

FINANCE & ADMINISTRATION – Chairman D. J. Schnering

President Schupek called for a motion to approve Warrant #21-16/17. Trustee Schnering moved, seconded by Trustee Casillas to approve Warrant #21-16/17. President Schupek, Trustees Torres, Schnering and Casillas Voted Aye: motion passed.

Trustee Schnering directed Clerk Pro-Tem to read Ordinance No. 2017-2 an Ordinance Amending Section 8-1-17 of the Village of Posen Code Regarding Drunkenness, Attorney Peter Murphy explained the we amended the ordinance to include unlawful transportation carrying or possession or consumption other than the original container in other words this makes open alcohol in addition to public drunkenness an ordinance violation under our statute this was requested by the Chief of Police which is something that needs to be addressed from a public safety stand point we are asking for an approval of this. Trustee Schnering moved, seconded by Trustee Torres to accept the Ordinance. President Schupek, Trustee Torres, Schnering and Casillas Voted Aye: Motion passed.

President Schupek read the Treasurer’s Report as of February, 2017.

	Beg. Balance	Receipts	Disbursements	End Bal. 1/31/17
General Fund:	\$ 14,393.79	787,971.24	(696,722.37)	\$105,642.66
Real Estate Tax:	\$ 11,017.80	95,729.38		\$106,747.18

COMMUNITY HEALTH & DEVELOPMENT – Chairman A.C. Hulsey

In the absence of Trustee Hulsey, President Schupek directed the Clerk Pro-Tem to read the Code and Building Reports for February 2017.

Code: Pat 22	Warning Letters	George 25
29	Violations Written	12
0	Compliance	2
1	30-Days Extension	0
0	Cases Dismissed	0
10@\$ 950.00	Prepaid Fines	2@\$ 75.00
18@\$2,600.00	Fines Levied	8@\$3,925.00

Building: 16 Permits Issued
7 Commercial Permits Issue

Total Building Permit Fees - \$805.00

6 For Sale Inspections
1 Rental Inspection
4 Business Inspections

No new business opened in the month of February.

PUBLIC WORKS – Chairman J.S. Casillas

Trustee Casillas gave the following Public Works Department Monthly Report for February 2017:

Daily /Equipment Maintenance	Meter Replacements-4
Daily/Vehicle Maintenance	Meter Reading-3 days
Branch Chipping-3 days	Meter Rereads-3 days
Water Shut Offs-12	Animal Recovery-3
Hydrant Replacement: 14141 Harrison	
Julie Tickets-Daily	Marking Utilities for digs
Work Orders-Daily	Meter Checks

Trustee Casillas also announced that we will open the bids tonight for the Water Main Project, President Schupek directed the Clerk Pro-Tem to open the bids:

Airy's Inc.	\$504,024.50
Tinley Park, Illinois	

J. Congdon Sewer Service	\$729,230.00
Carol Stream, Illinois	

Swallow Construction	\$464,260.00
Downers Grove	

These bids will be reviewed and taken into consideration.

FIRE – Chairman – G. Guel-Torres

Trustee Torres gave the following Fire Department Monthly Report for February 2017:

Total Calls-99 YTD-212	
Ambulance:	\$ 9,584.11
FYTD Amb\$Collections:	\$124,586.75
Amb\$Calendar YTD:	\$ 24,372.94

Posen General Alarms

General- 9
Minor- 11
Total: EMS Calls-47
Fire Calls- 52

Trustee Torres turned the floor over to Chief Szewczyk to give the report from the Foreign Fire Tax Board:

The Foreign Fire Tax Board is a 2% tax that is charged to all insurance companies that operate outside the state of Illinois that sells insurance within the state of Illinois the monies are collected by the Illinois Municipal League and then redistributed back to the Fire Departments throughout the state. So our share this past year was \$5,794.00, the Board voted to purchase safety gear for the department some of the items we purchased were radio gear with straps, the cases replaced the old ones so the firefighters can wear their radios under their gear to protect the radio from fires. The radio microphones were replaced by new ones designed by Motorola which are high temperature rated so they will no longer melt in fires which has happened in the past. They are also made so that the firefighters can operate the entire radio with their gloves on without having to open their coat. Four of these were purchased so that each firefighter on duty has their own. We also purchased a headset/intercom system for Engine 2813, this is the third and final Engine that we purchased this for, this allows the firefighters to have a headset on inside the vehicle to prevent hearing loss from the sirens and motors running and it allows them to communicate within the cab of the vehicle. We also purchased 38 sets of fire gloves for each firefighter which will replace the old gloves, we will be able to maintain them and we also know the rating of them. We purchased the 38 sets of gloves through the Foreign Tax and we also received a \$500.00 grant from our insurance workmen's comp carrier to purchase the remaining 5sets which were needed. So in all we spent \$8113.67 this year for all this equipment.

The Board met in January of 2017 and voted to spend the following funds to improve safety within the department. The following purchases were made over the past three months:

Radio Cases & Straps	\$ 411.54	
Radio Microphones for Shift Personnel:	\$1518.00	
Headset/Intercom System for Engine 2813:	\$3215.00	
38 sets of Fire Gloves and Straps:	<u>\$2969.13</u>	
Total:	\$8113.67	Remaining Balance: \$364.82

POLICE –Chairman R. Klapkowski

In the absence of Trustee Klapkowski, President Schupek directed Clerk Pro-Tem to read the following Police Department Monthly Report for February 2017:

Parking Citations – 301	<u>Fees Collected</u>
Moving Citations – 429	Report Copy Fees - \$ 75.00
Calls Answered – 1759	Tow Release Fees - \$21,400.00
Traffic Stops – 253	Ordinance Fines - \$ 300.00
Felonies – 5	
Misdemeanors – 67	<u>Parking Ticket Collections</u>
Warrants – 7	Police Department - \$4,825.74
Ordinance Tickets- 55	Court Parking Tickets - \$3,670.00
	Collections-Parking & MO
	Ordinance Tickets - \$922.96
	Fines from Markham-\$4,422.50
	Total Money Collected - \$35,616.20

President Schupek stated that the Police Department will be holding two programs; one is on March 23rd, 2017 at 6PM here in the Village Hall its “Basic Home First Aid” they are participating with the Fire Department. The other one is “Coffee with a Cop” this is where you are able to meet with the staff of the Police Department, this will be held at Posen Grill on March 29th, 2017 from 1PM to 2:30PM .

RECREATION – Chairman D. Niemeyer

In the absence of Trustee Niemeyer, President Schupek directed Clerk Pro-Tem to read the following Community Center Receipts for the month of February 2017.

Registration - \$2,599.00

Rental - \$2398.00

Deposit - \$1292.00

Dram - \$200.00

Total - \$6,489.00

President Schupek stated the Community Center Calendar for February 2017 is posted on the bulletin board in the lobby.

EXECUTIVE SESSION

OTHER

OPEN TO THE PUBLIC

ADJOURNMENT

President Schupek called for a motion to adjourn. Trustee Casillas moved, seconded by Trustee Torres. All Trustees Voted Aye: motion was approved.

President Donald W. Schupek adjourned the Regular Meeting at 6:45 P.M.

Dawn V. Cotillo
Clerk Pro-Tem