

VILLAGE OF POSEN

**MINUTES OF A REGULAR MEETING OF THE
VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF POSEN HELD
TUESDAY MAY 10, 2016 AT
6:30 P.M. IN THE POSEN MUNICIPAL BUILDING**

CALL TO ORDER

President Donald W. Schupek called the Regular Meeting to order for Tuesday, May 10th, 2016 at 6:30 P.M. in the Posen Municipal Building, 2440 W. Walter Zimny Drive, Posen, Illinois 60469.

ROLL CALL

Upon the Call of the Roll by Clerk Grabowski, President Schupek, Trustees Torres, Casillas, Klapkowski and Hulsey were present. Absent were Trustees D. J. Schnering and D. Niemeyer. Also in attendance were Village Attorney Peter Murphy, Police Chief Doug Hogle, Fire Chief Kevin Szewczyk, Bookkeeper Angelito Alzona, Public Works Asst. Director of Water Jason Rhein and Treasurer Linda Arvia.

PLEDGE OF ALLEGIANCE

President Schupek led the Village Board and attending public in the recitation of the Pledge of Allegiance.

At this time President Schupek announced the Appointments/Assignments as follows:

Treasurer	Linda Arvia
Fire Chief	Kevin Szewczyk
Assistant Fire Chief	Denise Podbielniak
Police Chief	Douglas Hogle
Building Inspector	Dawn Cotillo
Electrical Inspector	Frank Giordano
Plumbing Inspector	Bruce Zartler
Village Engineering	Robinson Engineering
Village Attorney	Peter M. Murphy, Esq.
Hearing Officer	Terrence Sullivan, Esq.
Village Auditor	E.C. Ortiz Auditing
Planning & Zoning	Henry Brownlow
	Robert Dorsey
	Ray Lopez
	Robert Yunker

Fire & Police Commission

Richard Hulsey
John Ruffin
Donald Schnering

Fire Pension Board
Police Pension Fund

Donna Scanlan
Linda Arvia

Finance & Administration
Public Works
Fire Department
Police Department
Community Health & Development
Recreation

Donald E. Schnering
Jeffery S. Casillas
M. Grace Guel-Torres
Richard Klapkowski
Andrew C. Hulsey
David Niemeyer

President Schupek called for approval of these Appointments and Assignments. All Trustees gave their approval for them.

At this time Clerk Grabowski swore each Appointee into office.

All present gave them a rousing hand of applause.

President Schupek turned the floor over to Fire Chief Kevin Szewczyk who announced the following award presented to the Fire Department.

**Illinois Department of Labor Honors Posen FD
with First Public-Sector SHARP Award**

Illinois Department of Labor (IDOL) Director Hugo Chaviano recognized the Posen Fire Department (FD) as the first public-sector employer to achieve Safety and Health Achievement Recognition Program (SHARP) status in Illinois.

Last year after an Illinois OSHA on-site consultation, Posen FD implemented an enhanced, comprehensive health and safety program. Fire Chief Kevin Szewczyk led the department in updating its safety policies and putting in place additional preventative procedures.

Director Hugo Chaviano commended Posen Fire Department leadership in safety and encourage employers across the state to take advantage of our on-site consultations.

Director Chaviano presented the Fire Chief with a plaque for the department recognizing this accomplishment.

All present gave a rousing hand of applause. Pictures were taken of the group of Firefighters who were present for the awarding of this award.

President Schupek introduced Hank Brownlow, Commander of Post #990 of the America Legion. He attended the 50th Anniversary of the Vietnam War held in Hazel Crest where the Vietnam Moving Wall was on display.

He presented the Village with a plaque which honored the Sons of Posen who gave their lives in defense of the nation. They were PFC William David Albert, 1LT Ronald James Janousak, SP4 George Peter Klaus, SP4 James Michael Pankiewicz, Ted Zawisza and Robert Borst.

All Present gave a rousing hand of applause.

RECORD OF THE PROCEEDINGS

President Schupek called for a motion to approve the Minutes of the Regular Meeting held Tuesday, April 26th, 2016 as written. Trustee Torres moved, seconded by Trustee Casillas. Trustee Torres, Casillas, Hulsey and President Schupek Voted Aye. Trustee Klapkowski abstained. Motion was approved.

FINANCE & ADMINISTRATION – Chairman D. J. Schnering

In the absence of Trustee Schnering, President Schupek called for a motion to approve Warrant #1-16/17. Trustee Torres moved, seconded by Trustee Klapkowski. All Trustees Voted Aye: motion was approved.

President Schupek directed the Clerk to do the first reading of Ordinance #2016-03, Appropriation Summary for the Fiscal Year Ending April 30, 2016.

General Fund	\$6,877,100
Police Pension Fund	250,000
Firemen Pension Fund	70,000
Motor Fuel Tax Fund	236,500
Social Security Fund	110,000
Streets & Bridges Fund	1,631,600
Insurance Fund	650,000
Community Devo. Grants Fund	320,000
Audit Fund	40,000
Capital Project Fund	280,000
Water & Sewer Fund	3,944,500
Garbage Fund	380,000
Debit Service Fund	500,000
TIF #1	1,000,000
TIF #2	450,000
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TOTAL APPROPRIATED	\$16,739,700

Attorney Murphy announced the second reading will take place at the next Regular Meeting.
Copies of this Appropriations Ordinance are available in the office.

COMMUNITY HEALTH & DEVELOPMENT - Chairman J. Casillas

Trustee Casillas gave the following Building and Code Enforcement Department Reports:

MONTH: - April 2016

BUILDING REPORT

31 Permits Issued
4 Commercial Permits

Total Building Permit Fees - \$1954.00

7 For Sale Inspections
8 Rental Inspections
4 Business Inspections

New Businesses Opened: None

CODE ENFORCEMENT DEPARTMENT

Court Date: April 25, 2016

Below is a summary of the activities of the Code Officers:

Warning Letters – 41
Violations Written – 45
Compliances – 3
30-Day Extensions – 1
Cases Dismissed – 0

Prepaid Fines – 13 - \$ 600.00
Fines Levied – 31 - \$5650.00

PUBLIC WORKS – Chairman A. Hulsey

Trustee Hulsey gave the following Public Works Department report:

Equipment Repair – Daily Maintenance	Meter Replacement – ERT – 50 – 60, 3-4 Days
Branch Chipping – 6 Days	Meter Reading – 3 Days
Grass Cutting – 12 Days	Meter Re-Reads – 3 Days
	Water Shut Offs – 8

Sewer Repairs
145th SE McKinley
148th NW Richmond
146th NW Mozart

Main Breaks
145th Kedzie

Hydrant Replacement
141st & Western

Animal Recovery – 3 Dogs

Water bills are due on May 24th, 2016 by 5:00 P.M.

The 50/50 sidewalk program is coming to a close. Anyone wishing to participate should call the Village Hall to sign up.

FIRE – Chairman – R. Klapkowski

Trustee Klapkowski gave the following report:

Posen General Alarms – General – 10
Minor – 11

Total: EMS Calls – 53
Fire Calls – 57

Total – 110 YTD – 456

Ambulance - \$15,460.12
FYTD Amb\$Collections: \$150,871.70
AMB\$Calendar YTD: \$59,967.90
FYFire Recovery Claims: \$8,340.00

POLICE – Chairman G. Guel Torres

Trustee Torres gave the following Police Department Report for April, 2016:

Parking Citations – 1497
Moving Citations – 2484
Calls Answered – 18914
Traffic Stops – 1501
Felonies – 27
Misdemeanors – 438
Warrants – 35
Business Checks – 7562
MO Ordinary Tickets – 364
Total Vehicles Towed &
& Impounded – 372

Fees Collected
Report Copy Fees - \$495.00
Tow Release Fees - \$133,100.00
MO Ordinary Fines - \$3615.00

Parking Ticket Collections
Police Department - \$74,241.00
Court Parking Tickets - \$47,900.00
Collection-Parking & MO Ordinance
Tickets \$26,473.72
Fines Received from Markham
Court - \$38,203.54

TOTAL MONEY COLLECTED:
\$505,272.16

Neighborhood Watch will be held on Wednesday, May 11th, at 6:00 P.M. in the Municipal Building.

RECREATION – Chairman D. Niemeyer

In the absence of Trustee Niemeyer, President Schupek gave the following Community Center Receipts Report for April 2016:

Registration - \$3220.00
Rental - \$1708.00
Deposit - \$400.00
Dram - \$4650.00
Luncheon – March 30th - \$210.00
Luncheon – April 27th - \$189.00

TOTAL - \$6,277.00

Posen Community Center Calendar for May 2016 was posted on the Bulletin Board in the lobby.

EXECUTIVE SESSIONS

OTHER

Trustee Hulsey announced he is working on the rain barrel program.

President Schupek announced he is working with Com-Ed to replace some of the lighting on our streets and alleys.

OPEN TO THE PUBLIC

There were no questions asked.

ADJOURNMENT

President Schupek called for a motion to adjourn. Trustee Hulsey moved, seconded by Trustee Torres to do so. All Trustees Voted Aye: motion was approved.

President Schupek invited all to stay for refreshments.

Veronica Grabowski
Village Clerk
VG/drl