

## **VILLAGE OF POSEN**

### **MINUTES OF A REGULAR MEETING OF THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF POSEN HELD TUESDAY NOVEMBER 28, 2017 AT 6:30 P.M. IN THE POSEN MUNICIPAL BUILDING**

#### **CALL TO ORDER**

President Frank Podbielniak called the Regular Meeting to order for Tuesday November 28, 2017 at 6:30 P.M. in the Posen Municipal Building, 2440 W. Walter Zimny Drive, Posen, Illinois 60469.

#### **ROLL CALL**

Upon the Call of the Roll by Clerk Myers, President Podbielniak, Trustees Wisniewski, Klapkowski, Costello, Casillas, Schnering and Lopez were present. Also in attendance were Attorney Robert Molaro, Fire Chief Kevin Szewczyk, Police Chief William Alexander, Accountant Linda Arvia, Treasurer Addie Taylor-Jackson, and Director of Water Jason Rhein.  
Quorum

#### **PLEDGE OF ALLEGIANCE**

President Podbielniak led the Village Board and attending public in the recitation of the Pledge of Allegiance.

#### **RECORD OF THE PROCEEDINGS**

President Podbielniak called for a motion to accept the minutes from November 14, 2017. Trustee Casillas moved, seconded by Trustee Wisniewski. All Trustees Voted Aye: motion was approved.

#### **PRESIDENT- F. PODBIELNIAK**

President Podbielniak announced that the Village is having the Santa House Dec.15<sup>th</sup> & 16<sup>th</sup> from 2Pm to 8PM at the Village Hall free of charge. Kids can get their photo with Santa for a fee. There also will be refreshments.

#### **EXECUTIVE SESSION**

**FINANCE & ADMINISTRATION**-Chairman J. Casillas

President Podbielniak called for a motion to approve Warrant #14-17/18. Trustee Casillas moved, seconded by Trustee Schnering. All Trustees Voted Aye: motion was approved. Trustee Casillas had the FUNDS REPORT for October.

Trustee Casillas read the Funds Balance Report for October, 2017.

**GENERAL**

Beginning Balance	\$204,173.14
Receipts	\$602,935.13
Disbursements	(\$610,714.79)
Ending balance	\$196,393.48

**REAL ESTATE**

Beginning Balance	\$360,431.27
Receipts	\$ 8,665.46
Disbursements	(\$ 50,000.00)
Ending Balance	\$319,096.73

**TOTAL ALL FUNDS**

Beginning Balance	\$3,645,563.27
Ending Balance	\$3,535,853.49

**COMMUNITY HEALTH & DEVELOPMENT** – Chairman D.J. Schnering

Trustee Schnering read the Building and Code reports for October, 2017:

**BUILDING REPORT**

October, 2017

30 PERMITS ISSUED

6 COMMERCIAL PERMITS

\$3,416.00 TOTAL BUILDING PERMITS FEES

10 FOR SALE INSPECTIONS

4 RENTAL INSPECTIONS

0 BUSINESS INSPECTIONS

NEW BUSINESSES OPENED

NONE

CODE ENFORCEMENT  
OCTOBER, 2017

COURT DATE: OCTOBER 30, 2017

42 WARNING LETTERS  
51 VIOLATIONS WRITTEN  
6 COMPLIANCES  
32 30-DAY EXTENSIONS  
2 CASES DISMISSED  
10 PREPAID FINES \$275.00  
25 FINES LEVIED \$2125.00

**PUBLIC WORKS** – Chairman A. Wisniewski

Water bills are due today November 28, by 5:00 PM at the window or by 9:50 P.M. through e-pay.

Trustee Wisniewski made a motion to pass ORDINANCE NO. 2017-21 AMENDING TITLE V, CHAPTER 1, SECTION 13 REGARDING WATER DEPOSITS. Seconded by Trustee Casillas. All trustees voted Aye: ORDINANCE NO. 2017-21 Passed.

Trustee Wisniewski made a motion to pass ORINANCE NO. 2017-22 RESCINDING TITLE V, CHAPTER 2A, SECTION 2-7 (USE OF DEPOSITS). Seconded by Trustee Costello. All trustees voted Aye: ORDINANCE NO. 2017-22 Passed.

Trustee Wisniewski read the Public Works report for October, 2017:

Tree Trimming-7 Days  
Branch Chipping-8Days  
Grass Cutting-7 Days per week  
Sewer Breaks  
14814 Cleveland  
Work Orders-Daily  
(Repairs-Complaints-Questions)  
Animal Recovery-3 Dogs

Julie Tickets-Daily  
Meter Replacements-5  
Meter Reading-3 Days  
Meter Re-Reads-3 Days  
Water Shut Offs-10

**FIRE**– Chairwoman A. Costello

No Report

Trustee Costello has the Advocate Children’s Hospital Toy Drive. Gifts and cash donations can be dropped off at the Posen Fire Department till December 15<sup>th</sup> at 7 PM.

**POLICE** –Chairman R. Klapkowski

**RECREATION** – Chairwoman Y. Lopez

An Art and Wine even will take place at the Posen Community Center December 1, 2017 from 7PM to 10PM. The event is \$20.00 a person.

**OTHER**

Comcast is giving the American Legion/Historic society cable for 36 months free of charge and no install fee. Employee handbooks will be available December 12, 2017. For information see Linda Arvia.

**Open to the Public**

T.J. asked if the about uniforms, and about information on the funds report about TIF 1 And TIF 2 the village did and President Podbielniak explained how that worked.

**Adjournment**

President Podbielniak called for a motion to adjourn the meeting. Motion made by Trustee Casillas, seconded by Trustee Schnering. All Trustees voted Aye; motion passed.

Meeting adjourned at 6:40 P.M.

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Melanie Myers  
Village Clerk