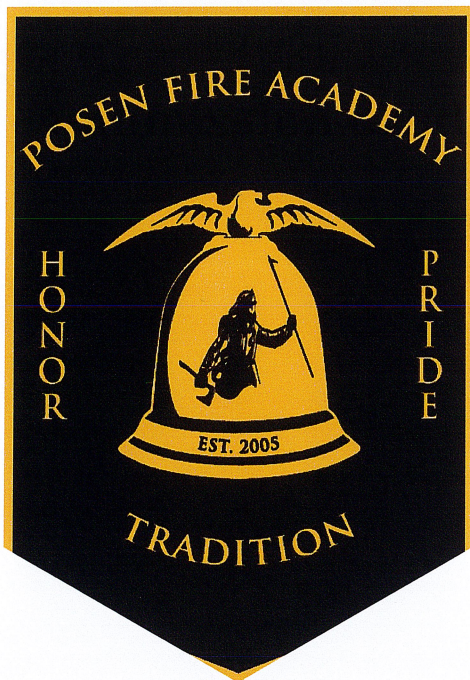


# Basic Operations Firefighter Program

**Accepting Applications**

**Submission deadline: April 10, 2024**



*Download application at [Village of Posen.org](http://VillageofPosen.org) or  
Pick up In-person at Posen Fire Department*

**Class begins**

May 2, 2024

**Class days**

Tuesday & Thursday

1800-2200 hrs

Saturday 0800-1700 hrs

**Class tuition**

\$2500.00

# Posen Fire Academy

2440 Walter Zimny Drive, Posen-IL 60469

Office: 708-385-3110 Fax: 708-389-5293

Direct questions to the Academy email: [fireacademy@villageofposen.org](mailto:fireacademy@villageofposen.org)



# POSEN FIRE ACADEMY

2440 Walter Zimny Drive  
Posen, Illinois 60469

Office: (708) 385-3110 Fax: (708) 389-5293  
Email: [fireacademy@villageofposen.org](mailto:fireacademy@villageofposen.org)



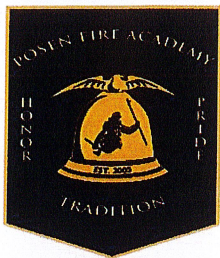
**HONOR  
PRIDE  
TRADITION**

**PLEASE PRINT LEGIBLY**

## Enrollment Application

APPLICANT INFORMATION				
<b>Last Name:</b>		<b>First Name:</b>		
Street Address		Apartment/Unit #		DOB:
City		State	ZIP	
Cell Phone # (      )		E-mail Address		
Driver's License #				
Emergency Contact		Cell Phone #		Relationship
Allergies?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	List:	
Medical-Physical Completed?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If No, Scheduled Appt. Date	
Pulmonary Function Test (PFT) Test Completed?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If No, Scheduled Appt. Date	
<b>Currently hold active EMS License?</b>				
<b>EMS License?</b>	<b>EMT Basic</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	What School Attending/Region Licensed?		
	<b>Paramedic</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	Employer:		
AFFILIATION				
<b>Currently Affiliated with a Fire Department?</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If NO, you are a <b>NON-ROSTERED</b> Applicant (Skip this section)	
Dept Name		Chief's Name		
Dept Phone # Area Code (      )		FDID #		
Address		City	Zip Code	
Training Officer Name		Training Officer Phone #		
Training Email				
MILITARY SERVICE				
Branch	Dates: To		From	
Rank at Discharge		Type of Discharge		
If other than Honorable, explain:				
ACADEMY ISSUED UNIFORM APPAREL				
T-Shirt Size		Sweatshirt Size	Sweatpants Size	
Rental Gear Sizing: Boot/Shoe Size	Glove Size	Jean Size: Waist	Inseam	
How did you hear about the program?				





# POSEN FIRE ACADEMY

HONOR - PRIDE - TRADITION

**Disclaimer:** I CERTIFY that my answers are true and complete to the best of my knowledge. If this application leads to acceptance into the Posen Fire Academy, I understand that false or misleading information in my application or interview may result in immediate dismissal.

**Candidate Signature**

**Print Name**

**Date**

**THIS IS A NON-REFUNDABLE CLASS.** If at any time, the Candidate becomes injured, falls below required **Academy Rules and Regulations**, or there is any other reason for dismissal, the Posen Fire Academy and Posen Fire Department, their agents or assignees, shall not be held liable for any injuries or loss of class fee. All information given above in this application is strictly for Academy use and will not be sold or given to any unauthorized person (s) without permission of the Candidate.

**Please sign below to indicate you understand and agree with the above statement.**

**Print Name** \_\_\_\_\_ **Date** \_\_\_\_\_

## Required Documents submitted with Application:

- 1. Current Driver's License or State Issued ID (Photocopy is Acceptable)
  - 2. High School, College, or GED Diploma (Photocopy is Acceptable)
  - 3. Proof of Health Insurance or Major Medical Coverage (Photocopy is Acceptable)
  - 4. Physical Examination by a Physician (Original Only)
  - 5. Spirometry Test\* \*(Original or Sponsoring FD Results)
- \*Test administered by Physician, Pulmonologist or Occupational Health Clinic



# Frequently Asked Questions

## What is Basic Operations Firefighter?

This is the basic firefighter certification in Illinois designed specifically for entry-level firefighters. Just about every paid fire department in the state requires their personnel to be certified as BOF prior to being hired, or soon after during their probationary period. If you are exploring a career as a firefighter in Illinois, this is a mandatory certification.

## Do I need to be affiliated with a fire department to participate in the Basic Operations Firefighter Academy?

No. You may attend the course as a "non-affiliated" student. However, the Office of the State Fire Marshall will not allow you to take the state exam or certify you, until you are a rostered member of a fire department.

## If the OSFM doesn't allow me to become certified because I'm a non-affiliated civilian, will I be wasting my time attending the course?

No. Your attendance in the course as a civilian and all the hands-on skills you perform will still count. After Academy graduation, once you become a member of a fire department, you can then take the state exam and upon passing get certified. Many fire departments may consider you a more attractive recruit if they know you have completed a BOF academy and are simply waiting to take the state exam. Your course work and hands-on skills performed during the Academy will be valid for 5 years from the date of completed program; or until the current curriculum stays in place. If the 5 years have passed and/or updated curriculum is released by the OSFM and you haven't achieved certification, then the coursework and hands-on skills will expire and program will need to be repeated. There is no set timeline when curriculums are updated. Generally they haven't been done less than 5 years from the previous date.

## Can I be sponsored by a fire department to attend the course?

To be sponsored by a fire department means that you are on a department's personnel roster. Yes, you can have a department sponsorship; but seeking the sponsorship is your responsibility.

*If you are not on a department's personnel, roster you are considered "non-rostered" or "non-affiliated".*

## Whom do I contact with questions about my application?

**For a quick reply Email: [Fireacademy@villageofposen.org](mailto:Fireacademy@villageofposen.org) or Call Posen Fire Dept. 708-385-3110.**



# Acknowledgement of Ineligibility for State Exam By Non-Rostered Persons

Pursuant to guidelines that govern the Office of the Illinois State Fire Marshall, a candidate for State examination must be engaged in firefighting in an organized Illinois fire department as a fire protection person or trainee as attested to by the employing Illinois fire chief of the individual seeking firefighter certification.

**Therefore**, non-rostered persons who successfully complete the 6 month Posen Fire Academy are **NOT** eligible as candidates for State examination.

However, non-rostered persons will receive the following:

- An academy *Certificate of Completion* issued by the Posen Fire Academy.
- Documentation of successful completion of practical skill exercises completed at the Posen Fire Academy.
- An *Illinois Request for Examination* form signed by Posen Fire Academy instructors & staff.
- An *Illinois Application for Certification/Validation-Attestation* form signed by the Posen Fire Academy instructors and staff.

These documents listed above will enable a non-rostered person who subsequently becomes engaged in firefighting in an organized Illinois fire department, as to by the employing Illinois fire chief, to seek firefighter certification, pursuant to the guidelines that govern the Office of the Illinois State Fire Marshall.

## Certification

I certify that I have read and understand this Acknowledgement of Ineligibility for State Exam by Non-Rostered Persons. Furthermore, I understand that my status as a non-rostered person who successfully completes the Posen Fire Academy does not make me eligible as a candidate for State examination.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Legibly Print Name \_\_\_\_\_



## Acknowledgement of Conditions & Release of Claims

The Posen Fire Department, through its Fire Academy, attempts to conduct its training programs in the safest and most efficient manner possible. However, it is not possible to eliminate all of the potential hazards to a student's safety. Before any student participates in a fire academy training program involving live fire instruction and teaching of emergency response skills, he/she should be familiar with the level of physical stress and other hazards involved.

Please read the following explanations of the physical and mental requirements of this course and sign the form to acknowledge that you have read and understand the information.

Students who cannot comply with these requirements will not be allowed to participate in parts of the training involving physical exertion, or use of protective equipment, so as to provide for their personal well-being and the safety of other students and instructors. They may attend lectures and observe evolutions from a safe distance.

1. Practical skills training of all disciplines can be a physically and mentally stressful activity, requiring physical exertion, exposure to high temperature and humidity levels, toxic atmospheres, working at heights and in confined spaces; the possibility of elevated body temperatures, increased pulse, respiration and blood pressures; and the ability to react quickly to emergency situations.
2. Persons with known heart or lung disease, hypertension, who are pregnant, have other medical or mental conditions which may affect their health and safety under live training conditions, are advised to check with their personal physician before participating in the activity. (**Warning:** spontaneous abortion or will occur with pregnant females when core temperature elevates). (**Sponsored Candidates:** The ability to meet the Illinois Department of Labor Respirator Wearers physical evaluation is the responsibility of the sponsoring department/agency and is a requirement for any course requiring the use of a self-contained breathing apparatus.)
3. Protective clothing and self-contained breathing apparatus meeting the appropriate NFPA standards must be worn during most practical exercises and live fire training as directed by the instructor in charge. Protective equipment must be in serviceable condition.
4. Individuals with facial hair, jewelry or other impediment to the proper seal of the face-piece on self-contained breathing apparatus will not be allowed to participate in training evolutions where the atmosphere is toxic or may become so.
5. The use of alcohol, and other drugs, which affect mental or physical reactions, immediately preceding, or during training, is prohibited.
6. For the purposes of promotion, I agree to allow Posen Fire Academy to use the image or likeness of any participant, as contained in a photograph or digital format, in advertising, promotional, or instructional material without compensation.

Student Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

**Sponsored applicants:** by the signature of the Chief/Training Officer, the department acknowledges extension of its Worker's Compensation coverage to the student. In the event of injury during training, the student is responsible for notifying his or her department to initiate the process. Posen Fire Department does not provide insurance coverage for students. Any and all injuries, no matter how minor, will be reported to the PFA staff that will have the final say in selecting the treatment disposition for the student. This may range from on-site treatment to ambulance transportation to a local emergency department or occupational medicine agency. If a student or department does not accept these terms, or refused to comply with PFA treatment decision and disposition, the student will be dropped from the remainder of the class (or program) and will not be eligible for any refund.

Fire Chief/Training Officer \_\_\_\_\_ Dept. Name \_\_\_\_\_

Print Name Eligibly

Evening Phone#