

**VILLAGE OF POSEN  
MINUTES OF A BOARD MEETING OF THE  
VILLAGE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF POSEN HELD  
TUESDAY, MAY 14, 2024 AT  
6:35 P.M. IN THE POSEN VILLAGE HALL**

**CALL TO ORDER**

President Frank Podbielniak called the Board Meeting to order for Tuesday, May 14, 2024 at 6:35 P.M. in the Posen Village Hall, 2440 W. Walter Zimny Drive Posen, Illinois 60469, and live on Facebook.

**ROLL CALL**

Upon the Call of the Roll by Clerk Melanie Myers, President Podbielniak, Trustees Casillas, Lopez, Wisniewski, Schnering and Novak were present. Also in attendance, Attorney Pete Murphy, Police Chief Alexander, Deputy Chief Werniak, Fire Chief Szewczyk, Public Works Super Kris Marroquin, and Accountant Jeannine Leveille, Treasurer Addie Taylor-Jackson. Trustee Velazquez was absent. Quorum

**PLEDGE OF ALLEGIANCE**

President Podbielniak led the Village Board and attending public in the recitation of the Pledge Of Allegiance.

**RECORD OF THE PROCEEDINGS**

President Podbielniak called for a motion to accept the minutes from April 23, 2024. Trustee Casillas makes motion seconded by Trustee Wisniewski, all other Trustees voted yes, minutes passed.

President Podbielniak called for a motion to accept the Special Meeting minutes from May 6<sup>th</sup>, 2024. Trustee Casillas makes motion seconded by Trustee Wisniewski, Trustee Schnering, and Lopez abstained, all other Trustees voted yes, President Podbielniak voted yes. Minutes passed.

**PRESIDENT- F. PODBIELNIAK**

President Podbielniak announced the Village would be closed on May 27th for Memorial Day.

President Podbielniak assigned the Appointment for the 2024/2025 fiscal year. (Attached)  
President Podbielniak called for a motion to approve the Appointments for the 2024/2025 fiscal year, Trustee Wisniewski moved, seconded by Trustee Lopez, All Voted Aye: motion approved.

President Podbielniak gave an update on things happening around town.

**FINANCE & ADMINISTRATION** - Chairman J. Casillas

President Podbielniak called for a motion to approve Warrant #1-24/25, Trustee Casillas moved, seconded by Trustee Lopez, All Voted Aye: motion approved.

**COMMUNITY HEALTH & DEVELOPMENT** – Chairman D.J. Schnering

President Schnering presented the Code Enforcement and Building Reports for April:

CODE ENFORCEMENT – COURT DATE 4/29/2024

WARNING LETTERS - 15  
VIOLATIONS WRITTEN - 30  
COMPLIANCES - 4  
30- DAY EXTENSIONS - 0  
CASE DISMISSED - 0  
15 - FINES LEVIED \$ 2,000.00  
PAYMENTS RECEIVED \$ 1,141.39

BUILDING REPORT:

BUILDING PERMITS ISSUED – 28  
BUILDING COMMERCIAL PERMITS - 5  
ELECTRICAL PERMITS - 4  
ELECTRICAL COMMERCIAL PERMITS - 3  
SEWER PERMIT – 1  
DEMO PERMITS-0  
\$ 1,950.00 TOTAL BUILDING PERMIT FEES  
\$ 290.00 TOTAL ELECTRICAL PERMIT FEES  
\$ 55.00 SEWER PERMIT FEES  
BUSINESS SALES INSPECTIONS-1  
BUSINESS RENTAL INSPECTIONS-1

President Podbielniak called for a motion to table the agreement between the Village and Solar for All, Trustee Schnering moved, seconded by Trustee Novak, All Voted Aye: motion approved.

**PUBLIC WORKS** – Chairman A. Wisniewski

Trustee Wisniewski announced that the Waters Bills went out on May 13th are due on May 28th by 5p.m. or by 11:30 p.m. on E-pay.

President Podbielniak called for a motion to approve Ordinance # 2024-08 “AN ORDINANCE AUTHORIZING AND APPROVING THE PURCHASE OF NEW VEHICLES FOR THE VILLAGE OF POSEN”, Trustee Wisniewski moved, seconded by Trustee Schnering, All Voted Aye: motion approved.

**REPORT FOR APRIL-**

Equipment repairs- Daily	Water shut off - 3—finals, 0—delinquent
Meter replaced-1	Tree trimming – 1 Day
Meter reads /rereads-6 day’s	Animal Recovery -0 dog
Hydrant Replacement-0	Sewer- 1-day catch basin
Alley repair- 4.5 Days of grading	Branch Chipping-5 days
Work Orders and Julie Tickets - Daily	Plowing/salting-0 days
Street repair – 3 Days (potholes)	Water main work—2 main breaks – 0 service breaks
Water Samples- 2 days	Grass cutting-9 days

**FIRE** – Chairwoman E. Velazquez

Trustee Wisniewski read the report:

Fire Report for April:

Fire Calls-81    EMS Calls-54    Total Calls-135    YTD-575

Ambulance monthly-\$ 11,857.79

FYTD Ambulance Collection- \$ 179,031.21

Ambulance Calendar year to date-\$ 63,894.67

**POLICE** – Chairman P. Novak

Police Report for April:

PARKING CITATIONS-77	MOVING CITATION-59
CALLS ANSWERED-1265	TRAFFIC STOPS-25
FELONIES-3	MISDEMEANORS-57
WARRANTS-3	TOTAL VEHICLES TOWED /IMPOUNDED-52
BUSINESS CHECKS-525	
MO ORDINANCE TICKETS-2	REPORT COPY FEES-\$ 95.00
TOW RELEASE FEES-\$ 37,950.00	MO ORDINANCE FINES-\$ 0.00
PARKING TICKETS COLLECTION	
POLICE DEPT-\$ 3,089.90.00	COURT PARKING TICKETS - \$ 1,700.00
PARKING & MO ORDINANCE TICKETS-\$ 0.00	
FINES MARKHAM COURT-\$ 0.00	TOTAL MONEY COLLECTED - \$ 42,834.90

Trustee Novak stated the Patel family gave a special presentation for Corporal A. Murray.

**RECREATION** – Chairwoman Y. Lopez

Trustee Lopez had the Community Center Report April:

Registration- \$ 2,890.00	Rental -\$ 6,600.00	Events - \$ 560.00
Dram - \$ 700.00	Deposit -\$ 6,400.00	Total-\$ 17,150.00

**PUBLIC**

Addie asked if people were getting tickets for high grass.

President Podbielniak stated the Code Enforcement was giving out tickets.

Mr. Coopers asked what was happening with the House on Sherman.

President Podbielniak stated this house is uninhabitable and will be demolished.

**ADJOURNMENT**

President Podbielniak called for a motion to adjourn the meeting. Motion made by Trustee Casillas, seconded by Trustee Wisniewski, All Trustees present voted Aye; motion passed. Meeting adjourned at 7:02 P.M.

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Village Clerk- Melanie Myer

## **APPOINTMENTS AND ASSIGNMENTS FOR THE FISCAL YEAR 2024/2025**

TREASURER\*\*\*\*\*ADDIE TAYLOR-JACKSON  
FIRE CHIEF\*\*\*\*\*KEVIN SZEWCZYK  
ASST FIRE CHIEF\*\*\*\*\*DENISE PODBIELNIAK  
POLICE CHIEF\*\*\*\*\*WILLIAM ALEXANDER  
DEPUTY CHIEF OF POLICE\*\*\*\*\*JEFF WERNIAK  
BUILDING INSPECTOR\*\*\*\*\*DAWN COTILLO  
CODE ENFORCEMENT OFFICERS\*\*\*\*\*GEORGE LOMBARDO  
ELECTRICAL INSPECTOR\*\*\*\*\*TODD HAVEL  
PLUMBING INSPECTOR\*\*\*\*\*BRUCE ZARTLER  
VILLAGE ENGINEERING\*\*\*\*\*HR GREEN ENGINEERING  
VILLAGE ATTORNEY\*\*\*\*\*PETER MURPHY  
HEARING OFFICER\*\*\*\*\*ATTORNEY RONALD BELMONTE  
ATTORNEY FOR PROSECUTION - DIST #6\*\*\*\*\*ATTORNEY ROBYN MOLARO  
VILLAGE AUDITOR\*\*\*\*\*JOHN KASPEREK CO. (CPA)

PLANNING & ZONING BOARD\*\*\*\*\*ROBERT DORSEY - COMMISSIONER  
GENE COTILLO  
ROBERT YUNKER

POLICE & FIRE COMMISSION\*\*\*\*\*TERRENCE WHITCOMB - COMMISSIONER  
RIGO FERREIRA  
ERICA CARTER-BEAN

FIRE PENSION BOARD\*\*\*\*\*DONNA SCANLAN  
POLICE PENSION BOARD\*\*\*\*\*JEANNINE LEVEILLE

## **TRUSTEES - COMMITTEES**

FINANCE & ADMINISTRATION\*\*\*\*\*JEFFERY CASILLAS  
PUBLIC WORKS-MAYOR PRO TEM\*\*\*\*\*AARON WISNIEWSKI  
FIRE DEPARTMENT\*\*\*\*\*ELSA VELAZQUEZ  
POLICE DEPARTMENT\*\*\*\*\*PHILIP NOVAK  
COMMUNITY HEALTH & DEVELOPMENT\*\*\*\*\*DONALD SCHNERING JR  
RECREATION/COMMUNITY CENTER\*\*\*\*\*YESENIA CARATACHEA LOPEZ