

**VILLAGE OF POSEN
MINUTES OF A COMMITTEE MEETING OF THE
VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF POSEN HELD
TUESDAY, DECEMBER 10, 2024 AT
6:30 P.M. IN THE POSEN VILLAGE HALL**

CALL TO ORDER

President Podbielniak called the Committee Meeting to order for Tuesday, December 10, 2024 at 6:30 p.m. in the Posen Village Hall, 2440 W. Walter Zimny Drive Posen, Illinois 60469, and live on Facebook.

ROLL CALL

Upon the Call of the Roll by Clerk Melanie Myers, President Podbielniak, Trustees Casillas, Lopez, Schnering, Wisniewski Velazquez, and Novak were present. Also in attendance, Attorney Pete Murphy, Chief Alexander, Fire Chief Szewczyk and Cook, P.W. Super Kris Marroquin, Accountant Jeannine Leveille, and Treasurer Addie Taylor-Jackson. Quorum

**ACCEPTANCE OF THE OF THE REGULAR BOARD MEETING HELD ON
NOVEMBER 26 and DECEMBER 2, 2024.**

Motion to accept meeting minutes will be made at the Regular Board Meeting.

PRESIDENT- F. PODBIELNIAK

President Podbielniak gave an update of other various things happening around town.

FINANCE & ADMINISTRATION - Chairman J. Casillas

Trustee Casillas presented Warrant #15-24/25 for review; Vote for approval will take place at the Board Meeting.

Trustee Casillas will read the September Funds Balance Report.

Trustee Casillas stated the December 24th meeting will be changed to December 23, 2024.

Trustee Casillas stated there will be a Special Meeting on December 17th 2024 for the estimated 2024 property tax levy.

COMMUNITY HEALTH & DEVELOPMENT – Chairman D.J. Schnering

Reports.

PUBLIC WORKS – Chairman A. Wisniewski

Report.

Trustee Wisniewski presented the Deco Sidewalk Replacement semi, Final payment to McGill Construction in the amount of \$464,066.19

Trustee Wisniewski presented RESOLUTION # 2024-21 "AUTHORIZING AN AGREEMENT WITH HR GREEN, INC TO PROVIDE ENGINEERING SERVICES FOR LEAD LINE REPLACEMENT IN THE VILLAGE OF POSEN". Vote for approval will take place at the Board Meeting.

Trustee Wisniewski presented RESOLUTION # 2024-22 "AUTHORIZING AN AGREEMENT WITH HR GREEN, INC TO PROVIDE ENGINEERING SERVICES FOR WATER METER REPLACEMENTS IN THE VILLAGE OF POSEN". Vote for approval will take place at the Board Meeting.

Trustee Wisniewski presented RESOLUTION # 2024-23 "AUTHORIZING AN AGREEMENT WITH HR GREEN, INC TO PROVIDE ENGINEERING SERVICES FOR CALIFORNIA AVENUE RESURFACING IN THE VILLAGE OF POSEN". Vote for approval will take place at the Board Meeting.

Trustee Wisniewski presented ORDINANCE # 2024-22 "AUTHORIZING THE VILLAGE OF POSEN, COOK COUNTY, ILLINOIS, and TO BORROW FUNDS FROM THE PUBLIC WATER SUPPLY LOAN PROGRAM". (TABLED).

Waters Bills went out on December 10th and are due December 26nd today by 5 p.m. or by 11:30 p.m. on E-pay.

FIRE— Chairwoman E. Velazquez

Report

Fire Chief Szewczyk will announce the parade.

POLICE – Chairman P. Novak

Report.

RECREATION – Chairwoman Y. Lopez

Report.

ADJOURNMENT

President Podbielniak asked for a motion to adjourn the Committee Meeting at 6:35 p.m., Motion made by Trustee Casillas seconded by Trustee Lopez, All Trustees present voted Aye; Motion passed.

Clerk- Melanie Myers

**VILLAGE OF POSEN
MINUTES OF A BOARD MEETING OF THE
VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF POSEN HELD
TUESDAY, DECEMBER 10, 2024 AT
6:35 P.M. IN THE POSEN VILLAGE HALL**

CALL TO ORDER

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ROLL CALL

Upon the Call of the Roll by Clerk Melanie Myers, President Podbielniak, Trustees Casillas, Lopez, Schnering, Wisniewski Velazquez, and Novak were present. Also in attendance, Attorney Pete Murphy, Chief Alexander, Fire Chief Szewczyk and Cook, P.W. Super Kris Marroquin, Accountant Jeannine Leveille, and Treasurer Addie Taylor-Jackson. Quorum

PLEDGE OF ALLEGIANCE

President Podbielniak led the Village Board and attending public in the recitation of the Pledge Of Allegiance.

RECORD OF THE PROCEEDINGS

President Podbielniak called for a motion to accept the minutes from November 26 and December 2, 2024. Trustee Casillas makes motion seconded by Trustee Wisniewski; all Trustees voted yes, except Trustee Velazquez abstained, minutes passed.

PRESIDENT- F. PODBIELNIAK

President Podbielniak gave an update on things happening around town.

FINANCE & ADMINISTRATION - Chairman J. Casillas

President Podbielniak called for a motion to approve Warrant #15-24/25, Trustee Casillas moved, seconded by Trustee Wisniewski, All Voted Aye: motion approved.

Trustee Casillas read the September Funds Balance Report.

Trustee Casillas stated the December 24th meeting will be changed to December 23, 2024.

Trustee Casillas stated there will be a Special Meeting on December 17th 2024 for the estimated 2024 property tax levy.

COMMUNITY HEALTH & DEVELOPMENT – Chairman D.J. Schnering

Code Enforcement and Building Reports for November.

CODE ENFORCEMENT – COURT DATE 11/25/2024

WARNING LETTERS - 18
VIOLATIONS WRITTEN - 107
COMPLIANCES - 30
30- DAY EXTENSIONS - 1
CASE DISMISSED - 3
43 - FINES LEVIED \$ 7,175.00
PAYMENTS RECEIVED \$ 10,745.00

BUILDING REPORT:

BUILDING PERMITS ISSUED – 23
PERMIT ADD-ON-0
BUILDING COMMERCIAL PERMITS - 3
ELECTRICAL PERMITS - 2
ELECTRICAL COMMERCIAL PERMITS - 0
SEWER PERMIT- 1
\$ 2,531.00 TOTAL BUILDING PERMIT FEES
\$ 50.00 TOTAL ELECTRICAL PERMIT FEES
\$ 55.00 SEWER PERMIT FEES
SALES INSPECTIONS-4
RENTAL/RENTAL REINPECTIONS-0
BUSNINESS SALES INSPECTIONS-3
BUSNIESS RENTAL INSPECTIONS-0

PUBLIC WORKS – Chairman A. Wisniewski

Waters Bills went out on December 10th and are due December 26nd today by 5 p.m. or by 11:30 p.m. on E-pay.

Trustee Wisniewski presented the Deco Sidewalk Replacement semi, Final payment to McGill Construction in the amount of \$464,066.19

Report for November:

Equipment repairs- Daily	Water shut off -13--finals, 0-delinquent
Meter replaced-2	Tree trimming – 3 day
Meter reads-4 /rereads-0 day's	Animal Recovery -10 dog
Hydrant Replacement-24	Sewer- 0-day/0 day jetting
Alley repair- 3 days grading	Branch Chipping- 0days
Work Orders and Julie Tickets - Daily	Plowing/salting-1 days
Street repair – 0	Water main work—2 clamps – 3 service breaks
Water Samples- 2 days	Grass cutting-1 day

President Podbielniak called for a motion to approve, RESOLUTION #2024-21 "AUTHORIZING AN AGREEMENT WITH HR GREEN, INC TO PROVIDE ENGINEERING SERVICES FOR LEAD LINE REPLACEMENT IN THE VILLAGE OF POSEN" Trustee Wisniewski moved, seconded by Trustee Velazquez, All Voted Aye: motion approved.

President Podbielniak called for a motion to approve, Resolution # 2024-22 "AUTHORIZING AN AGREEMENT WITH HR GREEN, INC TO PROVIDE ENGINEERING SERVICES FOR WATER METER REPLACEMENTS IN THE VILLAGE OF POSEN" Trustee Wisniewski moved, seconded by Trustee Schnering, All Voted Aye: motion approved.

President Podbielniak called for a motion to approve, Resolution # 2024-23 "AUTHORIZING AN AGREEMENT WITH HR GREEN, INC TO PROVIDE ENGINEERING SERVICES FOR CALIFORNIA AVENUE RESURFACING IN THE VILLAGE OF POSEN" Trustee Wisniewski moved, seconded by Trustee Velazquez, All Voted Aye: motion approved.

Trustee Wisniewski presented ORDINANCE # 2024-22 "AUTHORIZING THE VILLAGE OF POSEN, COOK COUNTY, ILLINOIS, and TO BORROW FUNDS FROM THE PUBLIC WATER SUPPLY LOAN PROGRAM". (TABLED). Trustee Wisniewski moved, seconded by Trustee Novak, All Voted Aye: motion approved

FIRE – Chairwoman E. Velazquez

Fire Report for November:

Fire Calls-116	EMS Calls-61	Total Calls-177	YTD Calls-1644
Monthly Ambulance \$28,179.96	Ambulance Calendar YTD \$220,852.38		
FYTD Ambulance \$234,219.304	FYTD Dixmoor Fire Services Revenue \$106,250.00		
Dixmoor monthly\$ 17,750.00	Calendar YTD \$177,300.00		

Fire Chief Szewczyk announce the parade will be Saturday at 11:00am.

POLICE – Chairman P. Novak

Police Report for November:

PARKING CITATIONS-368	MOVING CITATION-146
CALLS ANSWERED-1209	TRAFFIC STOPS-106
FELONIES-4	MISDEMEANORS-26
WARRANTS-2	TOTAL VEHICLES TOWED /IMPOUNDED-28
BUSINESS CHECKS-512	
MO ORDINANCE TICKETS-92	REPORT COPY FEES-\$ 130.00
TOW RELEASE FEES-\$ 15,850.00.00	MO ORDINANCE FINES-\$ 1,150.00
PARKING TICKETS COLLECTION	
POLICE DEPT-\$ 9,032.54	COURT PARKING TICKETS - \$ 6,910.00
PARKING & MO ORDINANCE TICKETS-\$ 0.00	
FINES MARKHAM COURT-\$ 0.00	TOTAL MONEY COLLECTED - \$ 33,098.79

RECREATION – Chairwoman Y. Lopez

Trustee Lopez had the Community Center Report for November:

Registration- \$1,425.00 Rental -\$ 1,330.00 Deposit -\$ 1,250.00
Dram - \$ 200.00 Snacks -\$257.80. Events - \$ 0 Total-\$4,462.80

PUBLIC

Bill how do we sign up for the trees?

President Podbielniak the Village will get one hundred trees will have a sign up sheet.

ADJOURNMENT

President Podbielniak called for a motion to adjourn the meeting. Motion made by Trustee Casillas, seconded by Trustee Novak, All Trustees present voted Aye; motion passed. Meeting adjourned at 6:48 PM.

Village Clerk- Melanie Myer

**VILLAGE OF POSEN
MINUTES OF A SPECIAL MEETING OF THE
VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF POSEN HELD
MONDAY, DECEMBER 10, 2024 AT
6:00 P.M. IN THE POSEN VILLAGE HALL**

CALL TO ORDER

President Frank Podbielniak called the Committee Meeting to order for Monday, December 10, 2024 at 6:00 P.M. in the Posen Village Hall, 2440 W. Walter Zimny Drive Posen, Illinois 60469, and live on Facebook.

ROLL CALL

Upon the Call of the Roll by Clerk Melanie Myers, President Podbielniak, Trustees Casillas, Wisniewski, Lopez, Schnering, Velazquez and Novak were present. Also in attendance, Lawyer Peter Murphy, Accountant Jeannine Leveille, Fire Chief Cook and Szewczyk, and Treasurer Addie Taylor-Jackson. . Quorum

PRESIDENT- F. PODBIELNIAK

President Podbielniak stated the Board is holding this special meeting is a hearing on an Alleyway Vacation...

FINANCE & ADMINISTRATION-Chairman J. Casillas

COMMUNITY HEALTH & DEVELOPMENT – Chairman D.J. Schnering

To vacate the alleyway on 14132-14148 Dixie Highway for the uses of a truck company. The Owner of the adjacent property who is asking for the vacation is Mr. Jonas Budreika his engineering company MEI Morris Engineering, Inc. represented by Mr. Aurimas Spucys who explained the plans and why they are asking for the vacation. Which is for his companies trucks. The other owner of the other adjacent lot Mr.Colosi was in attendance and asked to see the survey he said the survey was unclear he just wanted to verify his property but he was not there to block the vacation.

Village Attorney Peter Murphy stated the Village will have an Ordinance for this to be voted on at the next Board meeting which will be held on December 23

PUBLIC WORKS – Chairman A. Wisniewski

FIRE– Chairwoman E. Velazquez

POLICE – Chairman P. Novak

RECREATION – Chairwoman Y. Lopez

Public

Addie asked if it's going to add more trucks to her street.
President Podbielniak stated this is on Western not by her house.

ADJOURNMENT

President Podbielniak asked for a motion to adjourn the Special Meeting at 6:11 PM, Motion made by Trustee Schnering seconded by Trustee Wisniewski, All Trustees present voted Aye; Motion passed.

Village Clerk- Melanie Myers

**VILLAGE OF POSEN
MINUTES OF A SPECIAL MEETING OF THE
VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF POSEN HELD
TUESDAY, DECEMBER 17, 2024 AT
6:00 P.M. IN THE POSEN VILLAGE HALL**

CALL TO ORDER

President Frank Podbielniak called the Committee Meeting to order for Tuesday, December 17, 2024 at 6:00 P.M. in the Posen Village Hall, 2440 W. Walter Zimny Drive Posen, Illinois 60469, and live on Facebook.

ROLL CALL

Upon the Call of the Roll by Clerk Melanie Myers, President Podbielniak, Trustees Casillas, Wisniewski, Lopez, Schnering, Velazquez and Novak were present. Also in attendance Accountant Leveille, Fire Chief Szewczyk. . Quorum

PRESIDENT- F. PODBIELNIAK

President Podbielniak stated the Board is holding this special meeting to pass Ordinance # 2024-25," TAX LEVY ORDINANCE FOR THE VILLAGE OF POSEN...

FINANCE & ADMINISTRATION-Chairman J. Casillas

President Podbielniak asked for a motion to pass Ordinance #2024-24," TAX LEVY ORDINANCE FOR THE VILLAGE OF POSEN... Motion made by Trustee Casillas seconded by Trustee Wisniewski, All Trustees present voted Aye; Motion passed.

COMMUNITY HEALTH & DEVELOPMENT – Chairman D.J. Schnering

PUBLIC WORKS – Chairman A. Wisniewski

FIRE– Chairwoman E. Velazquez

POLICE – Chairman P. Novak

RECREATION – Chairwoman Y. Lopez

Public

ADJOURNMENT

President Podbielniak asked for a motion to adjourn the Special Meeting at 6:05 PM, Motion made by Trustee Casillas seconded by Trustee Novak, All Trustees present voted Aye; Motion passed.

Village Clerk- Melanie Myers

