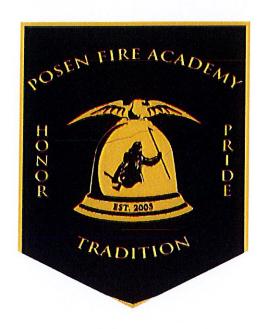
Basic Operations Firefighter Program

Accepting Applications

Submission deadline: April 1, 2025



Download application at Village of Posen.org or Pick up In-person at Posen Fire Department

Class begins May 12, 2025

Interviews - May 7th 1600-2200 Orientation - May 10th 0800-1600

Class days

Monday & Wednesday 1800-2200 hrs Saturday 0800-1700 hrs

Class tuition

\$2500.00

Posen Fire Academy

2440 Walter Zimny Drive, Posen-IL 60469

Office: 708-385-3110 Fax: 708-389-5293

Direct questions to the Academy email: fireacademy@villageofposen.org

POSEN FIRE ACADEMY

2440 Walter Zimny Drive Posen, Illinois 60469

Office: (708) 385-3110 Fax: (708) 389-5293 Email: fireacademy@villageofposen.org



PLEASE PRINT LEGIBLY

Enrollment Application

APPLICANT INFORMATION	TO BE THE STREET		
Last Name:		First Name:	
Street Address	Apar	tment/Unit #	DOB:
City	State	ZIP	
Cell Phone # ()	E-mail Addres	SS	
Driver's License#			
Emergency Contact		Cell Phone#	Relationship
Allergies?	NO List:		
Medical-Physical Completed? YES	NO If No,	Scheduled Appt. Date	
Pulmonary Function Test (PFT) Test Completed? YES	NO If No.	ScheduledAppt. Date	
Currently hold active EMS License? EMT Basic Yes No		chool Attending/Region yer:	Licensed?
AFFILIATION			
Currently Affiliated with a Fire Department?	NO If NO	, you are a NON-ROST	ERED Applicant (Skip this section)
Dept Name	Chief's Nar	ne	
Dept Phone# Area Code ()		FDID#	
Address		City	Zip Code
Training Officer Name		Training Officer I	Phone #
Training Email			
MILITARY SERVICE			*
Branch	Dates:	То	From
Rankat Discharge	Type of D	ischarge	
If other than Honorable, explain:			
ACADEMY ISSUED UNIFORM APPAREL		0.02	
T-Shirt Size	Sweatshirt Size		Sweatpants Size
Rental Gear Sizing: Boot/Shoe Size	Glove Size	Jean Size: V	Waist Inseam
How did you hear about the program?			



Candidate Signature

POSEN FIRE ACADEMY

HONOR - PRIDE - TRADITION

Date

Disclaimer: I CERTIFY that my answers are true and complete to the best of my knowledge. If this application leads to acceptance into the Posen Fire Academy, I understand that false or misleading information in my application or interview may result in immediate dismissal.

Print Name

below required Academy Rules and R the Posen Fire Academy and Posen Fire D liable for any injuries or loss of class fee. for Academy use and will not be sold or girof the Candidate.	Regulations, or there is any other reason for dismissal, repartment, their agents or assignees, shall not be held All information given above in this application is strictly wen to any unauthorized person (s) without permission derstand and agree with the above statement.
Print Name	Date

Required Documents submitted with Application:

- □ 1. Current Driver's License or State Issued ID
 □ 2. High School, College, or GED Diploma
 □ 3. Proof of Health Insurance or Major Medical Coverage
 □ 4. Physical Examination by a Physician
 (Photocopy is Acceptable)
 (Photocopy is Acceptable)
 (Original Only)
- □ 5. Spirometry Test*

 *(Original or Sponsoring FD Results)

 *Test administered by Physician, Pulmonologist or Occupational Health Clinic

Frequently Asked Questions

What is Basic Operations Firefighter?

This is the basic firefighter certification in Illinois designed specifically for entry-level firefighters. Just about every paid fire department in the state requires their personnel to be certified as BOF prior to being hired, or soon after during their probationary period. If you are exploring a career as a firefighter in Illinois, this is a mandatory certification.

Do I need to be affiliated with a fire department to participate in the Basic Operations Firefighter Academy?

No. You may attend the course as a "non-affiliated" student. However, the Office of the State Fire Marshall will not allow you to take the state exam or certify you, until you are a rostered member of a fire department.

If the OSFM doesn't allow me to become certified because I'm a non-affiliated civilian, will I be wasting my time attending the course?

No. Your attendance in the course as a civilian and all the hands-on skills you perform will still count. After Academy graduation, once you become a member of a fire department, you can then take the state exam and upon passing get certified. Many fire departments may consider you a more attractive recruit if they know you have completed a BOF academy and are simply waiting to take the state exam. Your course work and hands-on skills performed during the Academy will be valid for 5 years from the date of completed program; or until the current curriculum stays in place. If the 5 years have passed and/or updated curriculum is released by the OSFM and you haven't achieved certification, then the coursework and hands-on skills will expire and program will need to be repeated.

There is no set timeline when curriculums are updated. Generally they haven't been done less than 5 years from the previous date.

Can I be sponsored by a fire department to attend the course?

To be sponsored by a fire department means that you are on a department's personnel roster. Yes, you can have a department sponsorship; but seeking the sponsorship is your responsibility.

If you are not on a department's personnel, roster you are considered "non-rostered" or "non-affiliated".

Whom do I contact with questions about my application?

For a quick reply Email: Fireacademy@villageofposen.org or Call Posen Fire Dept. 708-385-3110.

Acknowledgement of Ineligibility for State Exam By Non-Rostered Persons

Pursuant to guidelines that govern the Office of the Illinois State Fire Marshall, a candidate for State examination must be engaged in firefighting in an organized Illinois fire department as a fire protection person or trainee as attested to by the employing Illinois fire chief of the individual seeking firefighter certification.

Therefore, non-rostered persons who successfully complete the 6 month Posen Fire Academy are <u>NOT</u> eligible as candidates for State examination.

However, non-rostered persons will receive the following:

- An academy Certificate of Completion issued by the Posen Fire Academy.
- Documentation of successful completion of practical skill exercises completed at the Posen Fire Academy.
- An Illinois Request for Examination form signed by Posen Fire Academy instructors & staff.
- An *Illinois Application for Certification/Validation-Attestation* form signed by the Posen Fire Academy instructors and staff.

These documents listed above will enable a non-rostered person who subsequently becomes engaged in firefighting in an organized Illinois fire department, as to by the employing Illinois fire chief, to seek firefighter certification, pursuant to the guidelines that govern the Office of the Illinois State Fire Marshall.

Certification	
Rostered Persons. Furthermore, I understand	Acknowledgement of Ineligibility for State Exam by Non- it that my status as a non-rostered person who successfully make me eligible as a candidate for State examination.
Signature	Date
Legibly Print Name	

Acknowledgement of Conditions & Release of Claims

The Posen Fire Department, through its Fire Academy, attempts to conduct its training programs in the safest and most efficient manner possible. However, it is not possible to eliminate all of the potential hazards to a student's safety. Before any student participates in a fire academy training program involving live fire instruction and teaching of emergency response skills, he/she should be familiar with the level of physical stress and other hazards involved.

Please read the following explanations of the physical and mental requirements of this course and sign the form to acknowledge that you have read and understand the information. Students who cannot comply with these requirements will not be allowed to participate in parts of the training involving physical exertion, or use of protective equipment, so as to provide for their personal well-being and the safety of other students and instructors. They may attend lectures and observe evolutions from a safe distance.

- 1. Practical skills training of all disciplines can be a physically and mentally stressful activity, requiring physical exertion, exposure to high temperature and humidity levels, toxic atmospheres, working at heights and in confined spaces; the possibility of elevated body temperatures, increased pulse, respiration and blood pressures; and the ability to react quickly to emergency situations.
- 2. Persons with known heart or lung disease, hypertension, who are pregnant, have other medical or mental conditions which may affect their health and safety under live training conditions, are advised to check with their personal physician before participating in the activity. (Warning: spontaneous abortion or will occur with pregnant females when core temperature elevates). (Sponsored Candidates: The ability to meet the Illinois Department of Labor Respirator Wearers physical evaluation is the responsibility of the sponsoring department/agency and is a requirement for any course requiring the use of a self-contained breathing apparatus.)
- 3. Protective clothing and self-contained breathing apparatus meeting the appropriate NFPA standards must be worn during most practical exercises and live fire training as directed by the instructor in charge. Protective equipment must be in serviceable condition.
- 4. Individuals with facial hair, jewelry or other impediment to the proper seal of the face-piece on self-contained breathing apparatus will not be allowed to participate in training evolutions where the atmosphere is toxic or may become so.
- 5. The use of alcohol, and other drugs, which affect mental or physical reactions, immediately preceding, or during training, is prohibited.
- 6. For the purposes of promotion, I agree to allow Posen Fire Academy to use the image or likeness of any participant, as contained in a photograph or digital format, in advertising, promotional, or instructional material without compensation.

Student Signature	Print Name	Date
Worker's Compensation coverage to the notifying his or her department to initiat students. Any and all injuries, no matter selecting the treatment disposition for the a local emergency department or occupant	ure of the Chief/Training Officer, the department act student. In the event of injury during training, the sethe process. Posen Fire Department does not prove how minor, will be reported to the PFA staff that we student. This may range from on-site treatment to ational medicine agency. If a student or department to decision and disposition, the student will be dropp the for any refund.	student is responsible for ride insurance coverage for will have the final say in ambulance transportation to does not accept these terms,
Fire Chief/Training Officer	Dept. Name —	
Print Name Eligibly	Evening Phone	#

MEDICAL EXAM FORM

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Pulmonary Abdomen Back Extremities									HT
GÜ Rectal			: ·						WT
Neurological & S Medical History									
Assessment		 	•					-	
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Plan		·········			· · · · · · · · · · · · · · · · · · ·				
□Follow up on any ab	normal k	abs with	your prir	mary care pro	vider.	Physician/l	LHCP Sign	aturė	Date

PHYSICIAN'S REPORT OF FINDINGS (CANDIDATE)

Candidate's Name:	•
The results from your medical examination performed on are as follows:	20,
The physical exam was ☐ Normal ☐ Abnormal ☐ Not applicable Blood pressure was/ which is ☐ Normal ☐ Abnormal Comments:	· .
The hearing test was ☐ Normal ☐ Abnormal ☐ Not applicable Comments:	
The pulmonary function test was ☐ Normal ☐ Abnormal ☐ Not applicable Comments:	. •
The vision test was ☐ Normal ☐ Abnormal ☐ Not applicable Comments:	
The lab results were Normal Abnormal Not applicable See enclosed results. Any lab value marked with an H or L is outside the normal limits and shot with your primary doctor to determine the importance of the finding. Comments:	ıld be discussed
The chest x-ray was ☐ Normal ☐ Abnormal ☐ Abnormal ☐ Comments:	
The treadmill stress test was I Normal Abnormal Not applicable The test was terminated due to: Reached 12 METs I Abnormal findings on EKG Comments:	idate
Please discuss all abnormal findings with your primary doctor. Abnormal findings might significant medical conditions that should be addressed by your primary doctor.	be signs of
Sincerely,	

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CANDIDATE MEDICATION CARD

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Start	Iedicine	Prescribed By	Dose (mg, units,	1.7-1.7	Furpose Why do you take	Important Comments (e.g. danger signs,	Stop Date	Monitoring Required	Notes Date reviewed; Date
3	Brand name Generic name too if available		puffs, drops)	per day? Morning and night? After		side effects, drug- drug, drug-food		every weeks)	Opdated
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Always refer to physician and pharmacist input and the detailed drug sheets provided with each medication for a complete list of potential side effects/danger signs/interactions.

Whenever you see a doctor, including your primary care physician and any specialists, review and update this medication list.

After any hospitalization, check with your doctor to review this medication list.

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	DÁ	TE(s)						() HOME/CELL	
İ	DE	РТ(s):					:.	PHONE ()	
	any	of th	nse is required for each item below. Do n e following conditions or symptoms. Be kers' compensation system. You must e	sure to	inc	lude	e conditions that w	vere treated t	hrough
Yes	Net	Sure	EYES, EARS, NOSE, THROAT	Yes	Not 8	Gure 1	PULMONARY		
Ŀ	ו ב		1. Worn Glasses/Contact Lenses		Ġ		20. Asthma		
			2. Worn Retainer Lenses				21. Shortness of Br	reath	
			3. Cataract				22. Chronic or Freq	uent Cough	
			4. Blurred or Double Vision	ū			23. Positive TB Skin	Test	
	ū		5. Glaucoma			, D	24. Chest Tightness	;	
			6. Blind Spot				25. Wheezing		
	Q		7. Impaired Peripheral Vision				26. Pneumonia		
Q			8. Refractive Surgery (such as Lasix)				27. Pneumothorax	(Collapsed Lung	5)
			9. Color Vision Impairment	Yeş	Not Su	re No	GASTROINTESTIN	IÁL	
			10. Abnormal Color Vision Test				28. Vomited Blood		
			11. Corneal Refractive Therapy				29. Persistent Diarri	hea	
Q			12. Sinus Trouble		Ü		30. Colitis		
			13. Loss of Smell				31. Black/Bloody Bo	wel Movement	
			14. Ruptured Ear Drum				32. Recurrent Hemo	orrhoids	
			15. Ringing/Buzzing Ears				33. Hepatitis		
			16. Hearing Trouble			Q	34. Liver Disease		
			17. Abnormal Hearing Test				35. Elevated Liver Er	nzymes	
			18. Ear Surgery		Ö		36. Trouble Swallow	ing	•
			19. Ear Aches				37. Pancreatitis		
							38. Hernia		

			39. Ulcer				66. Leg Pain/Injury
			40. Irritable Bowel Syndrome				67. Ankle/Foot Trouble/Pain/Injury
			41. Crohn's Disease				68. Carpal Tunnel Syndrome
Yes	Not Se	ure N	CARDIOVASCULAR	Yes	NotSi	ure N	CENTRAL NERVOUS SYSTEM
			42. Heart Attack				69. Epilepsy
			43. Heart Murmur				70. Convulsion/Seizure
			44. Palpitation (Irreg. Heartbeat)				71. Fainting Spell
			45. Heart Valve Abnormality				72. Loss of Consciousness
			46. Enlarged Heart				73. Recurrent Dizziness
			47. Pain or Discomfort in Chest	Ö		۵	74. Traumatic Brain Injury
			48. Heart Failure				75. Migraine Headache
			49. Swelling of Feet/Legs				76. Frequent Headaches
			50. Leg Pain While Walking				77. Stroke
			51. Painful Varicose Veins				78. Transient Ischemic Attack (TIA)
			52. High Blood Pressure				79. Tremors
Yes	Not Sur	e Mo	MUSCULO/SKELETAL				80. Chronic Muscular Disease
		<u> </u>	53. Fractures/Broken Bones		Ò		81. Chronic Neurological Disease
			54. Back Trouble/Pain/Injury				82. Attention Deficit Disorder
			55. Scoliosis				83. Skull Defect
			56. Neck Trouble/Pain/Injury	Yes	Not\$u	re No	MISCELLANEOUS
		Ċ	57. Numbness of Extremities				84. Kidney Disease
			58. Arthritis/Rheumatism	<u> </u>			85. Bladder Trouble
			59. Joint Pain or Swelling				86. Blood in Urine
			60. Shoulder Injury/Dislocation/Pain				87. Prostatitis
	ū		61. Elbow Trouble/Pain/Injury			Ò	88. Irregular Vaginal Bleeding
			62. Wrist/Hand Trouble/Pain/Injury				89. Currently Pregnant
			63. Hip Trouble/Pain/Injury				90. Menstrual problem - that kept you from
			64. Knee Trouble/Pain/Injury				going to work
L)	П	С	CE Chin Dain				91. Referred for Psychological Help

Ye	s Not	Sure	No		Yes	Not St	ire No		
ţ] [ם כ	1 9	92. Drug/Alcohol Treatment				105. Cancer/Leukemia	
C] [] [9	3. Mental Hospitalization			ū	106. Chronic Fatigue	
) [9	4. Panic Attack				107. Night Sweats	
	1 0) C	9.	5. Diabetes				108. Undesired Weight Loss	
			9	6. Thyroid Trouble		Ö		109. Claustrophobia	
			97	7. Bleeding Tendencies				110. Multiple Chemical Sensitivity	
			98	8. Anemia				111. Wool Allergy	
			99	9. Enlarged Glands				112. Sleep Apnea	
			10	00. Skin Problems/Cancer/Rashes				113. Snoring	
			10	01. Sun/Heat Intolerance				114. Trouble Sleeping	
			10	02. Eczema				115. Low Blood Sugar	
			10	3. Razor Bumps				116. Blood Clot in Lungs/Legs	
			10	4. Cyst/Tumor					
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 L 6≥	Not Su	LÅ IM		7. Do you have any physical activity limitations?					
			118	o you need any special accommodations to assist you in performing required job tasks?					
			119	Do you ever get wheezy or taken medication to prevent wheezing/shortness of breath with exercise?					
			120	O. Have you ever worked for this City/County be department?					
			121	I. Have you ever been refused any employment related reason?	ve you ever been refused any employment because of any physical, psychological, or medically ated reason?				
			122	2. Have you ever been rejected for or discharged psychological, or medically related reasons?	l froi	n a r	nilita	ry position because of physical,	
			123	B. Have you ever failed a pre-placement medical	or p	sych	ologi	cal examination?	
			124	. Have you ever been terminated or resigned from employment, or had to change job positions due to a physical, psychological, or medically related reason?					
			125	. Have you ever failed to complete a training ac related reason?	aden	ny di	ie to	a physical, psychological, or medically	
			126	6. Have you ever had a positive drug or alcohol test?					
Q		O	127.	127. Do you occasionally use or are you currently taking any prescription or over the counter medications? List name, dosage, frequency of use, and the reason the medication is used on Page 5.					
			128.	128. Have you ever been absent from work due to job stress?					

Yes	NotS	ura N	
		. 🗖	129. Have you ever had any surgical or arthroscopic procedures?
			130. Do you currently have a cold/cough or have you had any in the last two weeks?
Q		O	131. Have you ever been hospitalized for reasons other than pregnancy? If "yes", list date, length of stay, and reason on Page 5.
	Q		132. Are you currently under a doctor's care for any medical condition?
			133. Have you ever seen a doctor for back/neck pain, injury, or problems?
			134. Have you ever been off work because of back/neck pain, injury, or problems?
	0		135. Have you had a recent change in the size or color of a mole, or a sore that would not heal?
			136. Have you ever had any problems using a gas mask? (Check "No" if you have never used a gas mask).
			137. Have you missed more than five days from work due to medical reasons in the past year?
			138. Have you been exposed to loud noise today? If "yes", were you wearing ear protection? \(\sigma\)Yes \(\sigma\)No
			139. Are you a current cigarette smoker?
			A. How many packs of cigarettes do you smoke a day?
			B. How long have you been smoking?
			140. Are you an ex-smoker?
			A. How many years did you smoke?
			B. How many packs a day?
			C. When did you quit?
			141. Have you used chewing tobacco or smoked cigars/pipe in the last 15 years?
			142. Has someone ever been concerned about your drinking or suggested that you cut down?
			143. Have you ever been convicted of driving under the influence (DUI)?
			144. Have you ever felt bad about your drinking?
			145. Have you ever had a drink first thing in the morning to steady your nerves or get rid of a hangover?
1.46.	l am		eft 🔲 right handed.
147.	I dri	nk	beers; glasses/shots of hard liquor; glasses of wine per week.
			any hobbies/recreational/work activities that have exposed you to noise, chemicals, or duty conditions:
 149.	Plea	ise d	escribe your typical exercise or physical activity including any physical activity at work:
#1:_			For hours a week. For number of years.
#2:_			For hours a week. For number of years.
H2•			For hours a week. Fornumber of years.

JOB TITL	E:	PRIMARY DUTIES:		EMPLOYER:		OX DATES OF PLOYMENT:
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		SUPPLEME	NTAL INFORM	MATION		
vou have a	newered "Yes	s" or "Not Sure" to an	v questions. i	nlease nrovide det	ailed informatio	n below.
UESTION	HSWCICA 100	o or rection to an	y questione,	picado pierido as-	anoa	
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ratory testing ained in this r	g may be used t medical question	nce of a complete medic to detect illegal substanc nnaire. I declare that my a egarded as cause for dis	es and therapeunswers are true t	itic medications, and to the best of my kno	to verify my answer wledge and belie	ers to the que
•	NAME OF APPLICANT:		COMPLETE SIG			DATE:
ES USED IN THE F	PAST, INCLUDING MA	IDEN NAME (IF APPLICABLE):			·	
	THE SIGNA	TURE OF YOUR PARENT	OR GUARDIAN I	S REQUIRED IF YOU A	RE UNDER 18 YE	ARS OF AGE.
IATURE:			RELATIONSHIP		<u> </u>	

EXAMINING DOCTOR'S HISTORY AND COMMENTS

(Please list Question	n # and Problem Na	me prior to e	ach entry)		
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tor's Signature:		Doctor's Print	ed Name:		Date: